

July 17, 2020

Dear Parents and Guardians,

I hope this letter finds you and your families safe and well. I want to thank you for all of your continued support during this time. Last night, our Board of Education gave our administration authority to move forward with a reopening plan to start the 2020-2021 school year. The Board also approved the District calendar for 2020-2021. The Board of Education will approve the transition plan at the August 13 Board Meeting.

During the next few weeks, we will share with families the detailed transition plan as we move forward for opening our schools. Here is a brief summary of the plan:

- **District Calendar**
 - August 17 – Teacher Institute - No Students
 - August 18 – Remote Learning Planning Day – No Students
 - August 19 – Remote Learning Planning Day – No Students
 - August 20 – Remote Learning Planning Day – No Students
 - August 21 – Teacher Institute - No Students
 - August 24 – **First Day of Student In-Person Attendance**

- **Student Schedule**
 - Students will go to school in-person five days a week for four hours.
 - Student will have one hour of remote learning in the afternoon at home and their teacher will be in communication as needed during that time.
- **Remote Learning Option**
 - Parents will have an option of complete remote learning for their child(ren) if they don't feel comfortable of attending school in-person. There will be a deadline to notify your building administration (date TBA) and the commitment will be for a trimester to do so.
- **School Times**
 - Central – 7:30 am – 11:30 am (Instruction Day) & one hour remote learning at home in the afternoon.
 - East – 8:00 am – 12:00 pm (Instruction Day) & one hour remote learning at home in the afternoon.
 - West – 8:30 am – 12:30 pm (Instruction Day) & one hour remote learning at home in the afternoon.
- **Masks**
 - Masks will be required for all staff and students at all times.
- **Meals**
 - Breakfast will be served at schools in classrooms. Lunches will be Grab and Go before students leave for the day to go home.
- **Transportation**
 - Busing will be available (limit to 50). Parents are encouraged to bring their child(ren) to school if possible.
 - Students and staff on buses must wear face coverings.
- **Health & Safety**
 - Parents are responsible for keeping child(ren) home if they show any signs of COVID-19 including but not limited to fever of 100.4 or higher, cough, shortness of breath, chills, fatigue, body aches, and headaches.

- Cleaning and sanitizing. of classrooms, bathrooms, equipment, and other common areas will take place on a daily basis. Hand sanitizers and wipes will be available in classrooms and throughout the building.

The following will be implemented for In-Person Learning:

- Face coverings must be worn at all times inside school buildings and when riding the school buses (State Mandate).
- Social distancing will be observed, as much as possible (State Mandate).
- No more than 50 individuals will gather in one space; including the school buses (State Mandate).
- Symptom screenings and temperature checks will be conducted, using a self-certification system that is documented. All individuals must be free of symptoms before entering school buildings (State Mandate).
- New visitor procedures will be in place. Only essential visitors will be allowed to enter the buildings. All visitors must be screened before entry into the building.
- Hand sanitizer stations will be available throughout the building. All rooms will also have hand sanitizer available.
- Handwashing will be scheduled into the daily routine.
- Traditional drinking fountains will be closed. Water bottles and water bottle fill stations only will be used.
- Eliminate the sharing of technology, supplies, and materials whenever possible.
- Develop a protocol for possible COVID exposure, including related to the communication with families and self-quarantine expectations.
- Increased schoolwide cleaning and disinfection will occur.

****This information subject to change based on State guidance.***

District and building administration will meet with school leadership teams during the next few weeks to finalize a detailed transition plan. That will be communicated once it is completed.

We thank you for all of your support and we move forward to start the school year. Please reach out to your building administration if you have questions or you can call me at 815-933-3371.